

# INSTRUCTION TO SELL BY AUCTION

**Chartered Surveyors  
Valuers  
Estate Agents  
Auctioneers**

I hereby authorise Whittaker & Biggs to sell on my behalf the item(s) listed below. I declare that the goods listed are my own or I am the legal representative and I agree to be bound to the Conditions of Sale (Available on request)

Commission is 15% plus a lotting fee of £2.00 per lot and £4.17 is charged for upholstered furniture and beds. VAT is added to all charges.

The auctioneer reserves the right to sell any item with a reserve using 10% discretion. Any lots with reserves that fail to sell will be offered in the following sale with no reserve unless we are notified otherwise.

We reserve the right to dispose of items that fail to attract the minimum bid in two sales. All monies received for these items will be used to offset sale, storage and disposal charges.



**Signed**.....

NAME:	VENDORS CODE
ADDRESS:	Please ensure that this reference is displayed on ALL of your items
TELEPHONE No.                      Email Address	

**payment (normally within 10 days) will be made directly into your bank account by BACS**

Account Name:		Building Society Reference, if applicable:	
Account No:			
Sort Code:			

Details of items for Sale		Reserve Price
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**COMPLAINTS PROCEDURE**

Whittaker & Biggs have a complaints procedure in accordance with the Royal Institution of Chartered Surveyors. A copy is available on request.